

KHONGJOM DAY CELEBRATION-2015
MOST IMPORTANT/URGENT

PROCEEDINGS OF THE MEETING HELD ON 4th APRIL, 2015 AT 11.00 A.M. IN THE CONFERENCE HALL OF DC/THOUBAL IN CONNECTION WITH THE OBSERVANCE OF THE KHONGJOM DAY CELEBRATION (23RD APRIL 2015) WITH SHRI T. RANJIT SINGH, IAS, DEPUTY COMMISSIONER: THOUBAL IN THE CHAIR.

MEMBERS PRESENT:- Enclosed as Annexure – A.

The Deputy Commissioner, Thoubal welcomed all the Officers present and distributed and read out the chalked out the Programme for the ensuing Khongjom Day Celebration, 2015 to be held on 23rd April, 2015 (Thursday) at Khongjom War Memorial Complex, Khebaching, Thoubal as follows:-

Venue	:-	<u>Khongjom War Memorial of Khebaching, Thoubal.</u>
0900 Hrs.	:-	Arrival of the Chief Guest and the President.
0905 Hrs.	:-	Laying of Floral Wreaths at Khongjom War Memorial (Hill Top).
0910 Hrs.	:-	Guard of Honour, General Salute, Reverse Arms, Sounding of Last Post, Two minutes silence, Slope Arms and Order Arms.
0925 Hrs.	:-	Laying of Floral Wreaths at Paona Brajabashi Statue.
0930 Hrs.	:-	Gun Salute at the Statue of the Paona Brajabashi.
0940 Hrs.	:-	Offering of Tarpon at Khongjom River.
0950 Hrs.	:-	Homage to the Sankirtan by VVIPs/VIPs.
1010 Hrs.	:-	Opening Song (Main Pandal)
1020 Hrs.	:-	Welcome Address by Local MLA.
1030 Hrs.	:-	Speech by the President.
1040 Hrs.	:-	Speech by the Chief Guest.
1050 Hrs.	:-	Drama (Khongjom Lal) by Art & Culture Department.
1150 Hrs.	:-	Vote of Thanks by Deputy Commissioner, Thoubal.
1155 Hrs.	:-	Closing Song.
1205 Hrs.	:-	National Anthem by M.R. Band Unit at VVIPs/VIPs Depart.

Sankirtan will start at 0830 Hrs. near the Khongjom River by the artists of Manipur State Kala Academy.

2) RECEPTION COMMITTEES:-

It has been decided that a Reception Committee consisting of ADM/Thoubal, SDO/Lilong, SDO/Thoubal, SDO/Kakching, BO/Judicial, DC office Thoubal and BO/NA, DC office, Thoubal be constituted for the reception and seating arrangement of VVIPs/VIPs/Invitees and general public. ADM/Thoubal will be overall in-charge of reception and seating arrangement.

The following Reception Sub-Committee (s) are also recommended to be constituted.

A) AT THE ENTRANCE OF MARTYR'S MEMORIAL (HILL TOP):

- i) District Co-Operative Officer, Thoubal.
- ii) Assistant Director (Seri), Thoubal.
- iii) DSO (CAF & PD), Thoubal.
- iv) DSWO/Thoubal.
- v) DGM/MSPDCL, Kakching.



- B) AT THE ENTRANCE OF PAONA MEMORIAL (FOOT HILL):
- i) DIO (Information), Thoubal.
 - ii) DFO (Forest), Thoubal.
 - iii) Joint Director (Vety & AH), Thoubal.
 - iv) DTO (Transport), Thoubal.
 - v) BDO/Thoubal.
 - vi) E.E. (TPD-IV), IFCD, Thoubal.
- C) AT THE ENTRANCE OF KHONGJOM RIVER:
- i) CDPO (ICDS), Thoubal.
 - ii) District Agriculture Officer, Thoubal
 - iii) Rice Breeder, Wangbal.
 - iv) A.E. (M.I.), Thoubal
 - v) Sub-Registrar, Thoubal.
- D) AT THE ENTRANCE OF SANKIRTAN PANDAL:
- i) District Fishery Officer, Thoubal.
 - ii) G.M.(DIC), Thoubal.
 - iii) Principal A.C.T.C., Thoubal.
 - iv) Z.E.O., Kakching.
 - v) A.G.M., Khandsary Sugar Factory, Wangbal
- E) AT THE ENTRANCE OF MAIN PANDAL:
- i) DEO (Employment), Thoubal.
 - ii) DYASO, Thoubal
 - iii) DYC (NYK), Thoubal.
 - iv) D.O.(Horti & S.C.), Thoubal.
 - v) Block Development Officer, Kakching.
 - vi) Zonal Education Officer, Thoubal.

3) The seats of VVIPs/VIPs/MLAs/Chief Secretary/Addl. Chief Secretaries/Principal Secretaries/Commissioners/Secretaries/D.G./Addl. D.G. & Senior Police Officials/Head of Departments/District Level Officers/Artists of the Opening and Closing Song/AIR/Press/DDK, Imphal/Medical/Invitees and General Public should be properly earmarked by display/playcards. The ADM/Thoubal, the SDOs/Thoubal, Kakching and Lilong shall personally supervise this work. Members of the Reception Sub Committees will co-operate with the above Officers to ensure that the earmarked enclosures/seats are not occupied by unauthorized persons.

SDO/Thoubal will be responsible for collecting the latest copy of the Order of Precedence from the GAD, Manipur Secretariat.

The EE(DRDA)/Thoubal will be responsible for pasting the designation of the VVIPs/VIPs and other High Officials at the back of their respective seats/chairs.

Action:- ADM/Thoubal, SDOs/Thoubal, Lilong and Kakching, EE(PWD)/Thoubal and EE(DRDA)/Thoubal.

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- (3) -

4) All the members of the Reception Sub-Committees will report to the Deputy Commissioner, Thoubal at 0700 hrs on 23/04/2015 at Kheba Chingkhong.

5) **BADGE:-** The SDC(HQ), DC's Office, Thoubal will prepare the following badges (a) Reception Committee (b) On duty (c) Executive Magistrates and (d) Car Passes.

Action :- SDC(HQ), DC's Office, Thoubal.

6) **WEL-COME GATE:-** A Welcome Banner will be arranged near the Khongjom War Memorial Gate on the southern side.

Action:- BO/NA, DC Office, Thoubal.

7) The DSO (CAF & PD)/Thoubal was advised to spare ONE Mini Tata Truck along with one Driver from 10:00 a.m. of 22/04/2015 upto 23/04/2015 for transportation of materials from DC Office, Thoubal to Khebaching (Tarpon Site) and back.

Action:- DSO(CAF & PD), Thoubal.

8) **SECURITY ARRANGEMENT:-** The over-all security arrangement for the celebration will be made by the SP/Thoubal. He was requested to arrange suitable site for car parking for VVIPs/VIPs and General public for smooth passage of traffic.

Action:- SP/Thoubal.

9) **FIRE SERVICE:-** The O.C. (Fire Service), Thoubal was directed to provide fire tenders with staff from 18/04/2015 till the function is over at the place of the function to meet any eventuality. Necessary security is to be arranged by the SP/Thoubal.

Action:- O.C. (Fire Service), Thoubal and SP/Thoubal.

10) **TOILET/DRINKING WATER:-** The EE(PHED)/Thoubal Division was directed to arrange proper and decent toilets in adequate numbers i.e., two numbers near Sankirtan Pandal and another two numbers near the main pandal for male and female separately for VVIPs/VIPs/General public. He will also provide sufficient numbers of mineral water bottles with three dozens of glass tumblers. He will also detail one drinking water tanker for catering to the needs of the public with adequate numbers of disposable glasses.

He was also directed to construct enclosure at the main entrance for Security checking of ladies in consultation with SP/Thoubal.

Action:- SP/Thoubal and EE(PHED)/Thoubal.

11) **WIDE PUBLICITY:-** The DIO(Information)/Thoubal was requested to make necessary arrangement for causing wide publicity of the celebration. He will also liaise with Director, Information & Public Relations, Government of Manipur to ensure provision of sufficient P.A. System with Announcer(s) as was done last year well ahead of the celebration.

Action:- DIO(Information)/Thoubal.

12) Podium for VVIP address will be taken from DC's Office, Thoubal by EE/PWD, Thoubal to the main Pandal in time. PWD Thoubal will provide the transportation trucks.

Action :- EE/PWD, Thoubal.

13) EE (IFCD-III)/ Thoubal was directed to arrange to clean the Khongjom river particularly the areas where Tarpon will be offered and beautification of the surrounding area and approach road under the supervision of Chief Engineer (IFCD), Imphal. He will also ensure that adequate water is available at the Tarpon Site.

Action:- EE(IFCD-III)/ Thoubal.



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14) The EE(IFCD-III), Thoubal was entrusted to develop parking areas in the paddy field on the southern side of the approach road to Khebaching as was done during last year.

Action:- EE(IFCD-III)/ Thoubal.

15) The AE (MI), Thoubal was entrusted to arrange cleaning of the area where Pujah will be performed and Tarpon will be offered as was done during last year. He will also arrange for providing a small pandal for performing pujah near the Khongjom River.

Action:- A.E.(MI), Thoubal.

16) **TARPON AND SANKIRTAN MATERIALS:-** Arrangement of Tarpon and Sankirtan materials, arrangements of Brahmins and Arangpham will be made by the SDC(HQ), DC's Office, Thoubal.

Action:- SDC(HQ), DC's Office, Thoubal.

17) **MAIN PANDAL:-** The E.E.(PWD)/Thoubal was also requested to arrange construction of the Pandal with C.G.I. sheet roofing to accommodate about 10,000 persons and a stage at a distance of 10 feet from the Pandal. He will also construct a smaller C.G.I. sheet roofed Pandal to accommodate 1,000 persons for performing Sankirtan with Namabali and Phijang. A Shamiana is also to be erected nearby for P.A. system, Arangpham etc.

The construction of Pandal and stage should be completed latest by morning of 22/04/2015 so that every preparation is in order.

Action:- E.E.(PWD)/Thoubal.

18) **SITTING PROVISIONS:-** In the main Pandal, Joint Director(Vety & AH)/Thoubal will provide 5,000 folding chairs for the public and G.A.D. will provide 30 numbers of Sofa Sets with site/peg table for VVIPs/VIPs. The B.D.O., Thoubal and Kakching shall provide transportation trucks. Further, EE (PWD)/Thoubal shall make sitting provisions for VVIPs/VIPs by keeping a red carpet covered by white cloth at the eastern side of the Sankirtan Pandal and table & sofa cover (colour in white) for Chief Guest and President, name plates of Chief Guest and President.

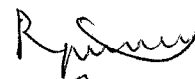
Action:- Joint Director(Vety & AH),Thoubal, SDC(HQ) DC's Office, Thoubal, BDO, Thoubal and Kakching, EE(PWD)/Thoubal.

19) **BEAUTIFICATION:-** Beautification of approach road from NH-39 to Khebaching and then upto the Martyr's Memorial at the Hill Top at Khebaching was entrusted to EE(PHED)/Thoubal including watering of dusty portion of the road.

Action:- E.E.(PHED)/ Thoubal.

20) **FLOWERS AND WATERING:-** The D.O.(Horti & S.C.)/Thoubal was requested to provide sufficient number of flower pots at the stage of Main Pandal, 70 nos. of floral wreaths at the Martyr's Memorial Hill Top at the Paona Brajabashi Memorial at the foot-hill at Khebaching, 13 nos. of baskets full of flowers and petals at Martyr's Memorials, Tarpon site and Monument of Paona Brjabashi at the foot-hill of Khebaching. One table each at 3 places covered with white cloth for keeping the wreaths and flowers at the Martyr's Memorial, Tarpon site and the Paona Brajabashi Memorial. This shall be arranged by him in consultation with the Director (Horti & S.C.), Imphal. The wreaths and flowers should be handed over to the SDC(HQ), DC's Office, Thoubal at 6:00 a.m. at Khebaching khong. SP/Thoubal will be responsible for frisking/checking of the wreaths/flowers.

Action:- D.O.(Horti & S.C.)/Thoubal.



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21) SP/Thoubal was requested to arrange Ceremonial proceedings like Guard of Honour, General Salute, Reverse Arms, Sounding of Last Post, 2 minutes Silence, Slope Arms and Order Arms and M.R. Band Party for playing of National Anthem.

Action:- SP/Thoubal.

22) **MEDICAL COVERAGE:-** The Chief Medical Officer, Thoubal was directed to provide a self contained Medical Team along with Ambulance at the place of function on 23/04/2015 from 7:00 a.m. till the function is over. A suitable place for locating the Medical Team may be provided by SP/Thoubal. The CMO/Thoubal will also arrange office-tent of the Medical Team at the site provided by SP/Thoubal as was done last year.

Action:- CMO/Thoubal.

23) The parking site of the general public like cycles/two wheelers and other vehicles be made at the southern side of Samaram Lamkhai. The SP/Thoubal will take necessary action in this regard.

Action:- SP/Thoubal.

24) **ELECTRICITY:-** The DGM, MSPDCL, Thoubal will supply electricity in the place of function in general and especially at the site of main pandal and stage w.e.f. 18/04/2015 to facilitate the construction work of Pandal till the function is over.

Action:- DGM, MSPDCL, Thoubal

25) Adequate number of Executive Magistrates will be detailed for duty on the day of function by DC/DM, Thoubal. The ADM/Thoubal and Branch Officer (Judicial), DC's Office, Thoubal are requested to make arrangement for detailing the required numbers of Executive Magistrate(s).

Action:- ADM/Thoubal and B.O.(Judl), DC's Office, Thoubal.

26) Security to Government /Private Vehicles used in the various works at Khongjom Day will be provided by SP/Thoubal.

Action:- SP/Thoubal.

27) The E.E.(PWD)/Thoubal, DGM/MSPDCL, Thoubal, E.E.(PHED)/Thoubal, E.E.(IFCD-III)/Thoubal. A.E.(MI)/Thoubal and other concerned Officers were directed to submit list of the employees for working for the function to DC Office, Thoubal **on or before 15/04/2015** for issuing pass for easy identification by the security personnel deployed at the function site .

Action:- All Dist. Level Officers.

28) Improvement and repairing of the monument at the hill top and Memorials of Paona Brajabashi at the foot-hill at Khebaching was entrusted to E.E.(PWD)/Thoubal.

Action:- E.E.(PWD)/Thoubal.

29) Cleaning and polishing of the Statue of Paona Brajabashi will be done by the Director, Arts & Culture and the Principal, Arts College, Imphal as decided at the Government level.

Action:- Director (Arts & Culture) and Principal, Arts College, Imphal.

Contd. 6/-



30) Car pass will be arranged by DC's Office, Thoubal. Details of vehicles should be furnished to SDC(HQ) of DC's Office, Thoubal at the earliest preferably on or before 17th April, 2015 positively.

Action: DC Office, Thoubal.

31) One Samiyana should be erected at the suitable location (Khebachingkhong) for functioning as Control Room/Camp for use by the Officers/staff of the District Administration, Thoubal.

Action: E.E.(PWD)/Thoubal.

32) A full dress rehearsal has tentatively been fixed on 21/04/2015 at 8:00 a.m. at the Khebachingkhong. All the District Level Officers are requested to attend the rehearsal without fail. A review meeting will also be done on 21/04/2015 at 9:00 a.m. at Khebaching, Khongjom.

33) SDC(HQ), DC office was entrusted to move for sanction of the required fund from GAD, Govt. of Manipur for celebration of the Khongjom Day, 2015 .

Action: SDC (HQ), DC Office, Thoubal

The meeting ended with a vote of thanks from the chair.



(T. Ranjit Singh)

Deputy Commissioner, Thoubal.

Memo No. 12/8/DC(TBL)/Vol.-V / 501
Copy to:-

Thoubal, the 4th April, 2015.

1. Secretary to His Excellency, the Governor of Manipur.
2. Secretary to the Hon'ble Chief Minister, Manipur.
3. Staff Officer to Chief Secretary, Government of Manipur.
4. Addl. Chief Secretary (Works/Election), Government of Manipur.
5. Principal Secretary (Home), Government of Manipur.
6. Principal Secretary (PHED/IFCD), Government of Manipur.
7. Principal Secretary (GAD), Government of Manipur.
8. Commissioner (Finance), Government of Manipur.
9. Secretary (Tourism), Govt. of Manipur.
10. Secretary (Revenue/CAF & PD), Government of Manipur.
11. Dy. I.G. (Range-II), Thoubal stationed at Wangbal.
12. Chief Engineers, PWD/PHED/Power/IFCD, Govt. of Manipur.
13. Addl. Chief Engineer (M.I.), Govt. of Manipur.
14. Superintendent of Police, Thoubal for information and necessary action.
15. Additional District Magistrate, Thoubal.
16. C.O., 2nd Bn., AR/Thoubal and 22nd Bn. AR/Kakching.
17. Directors of Education(S), Health Services, Horti & SC, Arts & Culture, State Kala Academy, Govt. of Manipur.
18. All District Level Officers, Thoubal District. *D.L.O. (NIC): Thoubal.*
19. All Branch Officers, DC's Office, Thoubal.
20. Relevant file.



(T. Ranjit Singh)

Deputy Commissioner, Thoubal.

ANNEXURE – A

List of the Officers present in the Meeting held on 04-04-2015 under the Chairmanship of DC/Thoubal for observation of Khongjom Day, 2015:

Sl. No.	Name of the Officer	Designation
1	K. Radhashyam Singh, IPS	SP/Thoubal
2	Jogeshchandra Haobijam, IPS	C.O. 3 rd IRB, Khangabok, Thoubal
3	Ksh. Lemba Singh, MCS	ADC/ADM, Thoubal
4	Shamim Ahmad Shah, MCS	SDO/Lilong
5	Th. Charanjeet Singh, MCS	SDO/BDO, Kakching
6	Ksh. Umananda Singh, MCS	SDO, Thoubal
7	L. Bobi Singh, MCS	BO/DC Office, Thoubal
8	H. Sukumar Singh, Jr. MCS	BO/DC Office, Thoubal
9	M. Ingocha Singh, Jr. MCS	BO/DC Office, Thoubal
10	Bholanath Sharma, MFS	RO/Planning
11	Dr. N. Jayantakumar Singh	CMO, Thoubal
12	Dr. P. Gojendra Singh	Jt. Director (Vety), Thoubal
13	L. Selungba Singh	DGM, MSPDCL, Kakching
14	I. Joibi Singh	DGM, MSPDCL, Thoubal
15	Th. Gyaneshwor Singh	Dist. Agri. Officer, Thoubal
16	Y. Shanti Singh	DFO (Fisheries)/Thoubal
17	Kh. Amuba Singh	ZEO/Thoubal
18	Y. Shamu Singh	ZEO/kakching
19	E. Kamal Singh	ATO/Thoubal
20	N. Subadani Devi	Principal, ACTC, Thoubal
21	Ch. Noyon Singh	DIO (Info)/Thoubal
22	Th. Nilakumar Singh	DSWO/Thoubal
23	P. Viridhwaja Singh	DSO (CAF & PD), Thoubal
24	Th. Subhash Kumar Singh	DEO/Exchange, Thoubal
25	M. Shyamkishor Singh	DCO/Thoubal
26	S. Ranjitekumar Singh	D.O. (Horti & SC), Thoubal
27	N. Brajamohon Singh	BDO/Thoubal
28	T. Sanatomba Singh	Addl. DIO (NIC), Thoubal
29	Md. Tafsir Alam	A.E. IFCD-III/Thoubal
30	L. Thambou Singh	A.E./PWD, Thoubal
31	L. Deven Singh	A.E.-I, PHED, Thoubal
32	M. Gambhir Singh	AS & SO, Thoubal-I
33	A.Subol Singh	Sub-Registrar, Thoubal
34	Md. Majin Ahemad	D.I., Lilong.
35	Ch. Ashokumar Singh	DIC/Thoubal
36	N. Herangamba Singh	S.O. MI/Thoubal
37	H. Ibochou Singh	Supdt (Sericulture), Thoubal
38	W. Kuber Singh	Statistic Office, Thoubal.
39	N. Nilababu Singh	Representative of DYASO, Thoubal
40	Y. Kumar Singh	P.O., DRDA, Thoubal
41	Kh. Muhindro Singh	P.O. DRDA, Thoubal
42	Md. Habibulla	O.C/Fire Service, Thoubal
43	Th. Johnson	Representative of DFO(Forest), Thoubal
44	Th. Chandro Singh	P.O.(AE), Thoubal
45	W. Babu Singh	P.O. (AE), Thoubal
46	Kh. Gyaneshwar Singh	Representative of DTO(Transport), Thoubal
47	Ak. Ingocha Singh	Representative of ICDS, Thoubal



