

MINUTES OF THE MEETING OF DISTRICT LEVEL OFFICERS (DLOs) OF THOUBAL DISTRICT HELD ON 4TH MARCH, 2015 AT 11.00 A.M. IN THE CONFERENCE HALL OF DEPUTY COMMISSIONER, THOUBAL WITH SHRI T. RANJIT SINGH, IAS, DEPUTY COMMISSIONER, THOUBAL IN THE CHAIR:

List of Officers present – Annexure “A”

List of Officers absent – Annexure “B”

At the outset, Deputy Commissioner/Thoubal welcomed all the officers present and recalled the minutes of the last DLOs meeting held on 4th Feb, 2015. He also wished all the Officers present a very Happy Holi festival which commenced from 5th March, 2015. Further, he informed that some Officers viz GM/DIC, DPO (ICDS) and CMO/Thoubal have retired w.e.f. 28-02-2015 on attaining the age of superannuation.

2. All Officers present were informed that the North Eastern District Resource Plan (NEDRP) project has successfully been launched in Thoubal District on 27th Feb, 2015 by DC/Thoubal in presence of Dr. N. Randhir Singh, Director (MARSAC), ADC, SDOs of Thoubal District, two Scientists from NESAC, Department of Space, Govt. of India besides other concerned Officers of various Line Departments. This project has been sponsored by the North Eastern Space Application Centre (NESAC), Department of Space, Govt. of India, Umiam, Meghalaya. The basic objective of the project is to make use of Geospatial Technology for preparation of Detailed Project Report (DPR), Master Plan Document and planning of various development activities taken up by District Administration as well as by various line Departments. He also informed that District ASHA Convention-2015 was also held successfully on 3rd March, 2015 at the Counting Hall of DC Thoubal under the direct supervision of DC/Thoubal, which was organised by the District Health Society, Thoubal and an interaction programme with the ASHAs was conducted by DC/Thoubal himself and the interaction programme was conducted successfully with the assistance of DFWO/Member Secretary, DHS/Thoubal, DYCN/NYK, Thoubal & Md. Abdul Halim, Member, Hospital Management, PHC, Lilong.

3. DC/Thoubal informed that the National Electoral Rolls Purification and Authentication Programme (NERPAP) had already been launched by CEO/Manipur on 3rd March, 2015 for improvement of the existing Electoral Rolls as per direction of the ECI. He also informed that the State Government will observe the week long National Rural Drinking Water and Sanitation Week starting from 16th to 22nd March, 2015, for which the PHE Department has been designated as the Nodal Department. At the District Level, DCs have been directed to co-ordinate with all concerned more particularly with EE/PHED, Thoubal Division for successful conduct of the event.

4. The absence of some of the DLOs at such an important DLOs meeting without prior permission from DC/Thoubal has been viewed very seriously by the District Administration and necessary appropriate disciplinary action as deem fit under the rules will be taken up promptly against those defaulting Officers, if they are found absent in the next DLOs meeting, being held on 4th April, 2015.

5. Thereafter, DC/Thoubal initiated the discussion on various issues and after a threadbare discussion and deliberation amongst the Officers present, the following decisions were taken unanimously by the officers present:-

- i) ADM/PD, DRDA and EE/DRDA, Thoubal were directed once again to go through the detailed guidelines/instructions of the newly launched Saansad Adarsh Gram Yojana (SAGY) to ensure that the programme is implemented in Thoubal District without any problem. (Action: ADM/PD & EE/DRDA, Thoubal).
- ii) All SDOs/EROs were also directed to pay their personal attention on the ongoing De Novo Intensive Revision of the last part of the Electoral Rolls relating to service personnel currently undergoing as per direction of the ECI and CEO/Manipur and the newly launched National Electoral Rolls Purification and Authentication Programme (NERPAP) (Action: SDOs/EROs, Thoubal District);

- iii) All SDOs were also directed to expedite capturing of Biometric data in connection with issue of AADHAR Cards by co-ordinating with Shri Prabir Dey, Manager Operation & EDP-IN-Media and Shri Jiten Salam, State Co-ordinator, IN-Media. All concerned to prepare for the Next Review Meeting on 11th March 2015 at the level of Hon'ble Chief Minister. **[Action: SDOs/Charge Officers, Thoubal District & BO(Census)/Thoubal]**
- iv) As seeding of Aadhaar Cards are required for implementation of Direct Benefit Transfer of LPG (DBTL) Scheme, capturing of biometrics data is very important and the general public are aware of various utilities of Aadhaar Cards. **[Action: SDOs/Charge Officers, DSO(CAF & PD)/TBL]**
- v) Regarding the collection of land revenues, DC/Thoubal advised all the three SDOs to expedite/gear up their collection drive and the consolidated collection figures month wise along with the supporting Challan copies be submitted to DC/Thoubal on a regular basis preferably on or before 4th of every month. BO (Rev), DC office is to co-ordinate with all 3 SDOs. **[Action: 3 SDOs/EROs & BO(Rev)]**
- vi) Regarding computerisation of Land Records under National Land Record Modernization Programme (NLRMP), all SDOs and DIO (NIC) were directed to expedite the matter in consultation with BO (Rev), DC Office, Thoubal. **[Action: SDOs & DIO/NIC, Thoubal]**
- vii) All SDOs & BO(Revenue), DC Office have been directed once again to put up all cases/proposals for acquisition of land under the new Act namely "Right to Fair Compensation & Transparency in Land Acquisition, Rehabilitation & Re-Settlement Act, 2013". **[Action: All SDOs & BO(Rev), DC Office, TBL]**
- viii) As for the review of the steps taken up so far for implementation of the provisions given in the National Food Security Act, 2013 and status of ERCMS (Digitization of Ration Cards – the percentage covered so far), the new DSO/CAF & PD & DIO/NIC were directed to expedite the matter and ATR is to be submitted to Commissioner (CAF & PD) in the prescribed format regarding digitization of beneficiaries data & indication of their Aadhaar number under various development Schemes for the Government including PDS. **[Action: SDOs, DSO/CAF & PD & DIO/NIC, Thoubal]**
- ix) EE/PHED, Thoubal Division has been directed to organise the week long National Rural Drinking Water and Sanitation Week starting from **16th to 22nd March, 2015** at the District level successfully in close co-ordination with all concerned under the direct supervision of DC/Thoubal. NYK/Thoubal should also be consulted **[Action: EE/PHED, Thoubal, NYC/NYK, Thoubal & other concerned DLOs]**;
- x) EE, PWD Division, Thoubal was reminded once again to expedite for deposit of Rs.15.00 lakhs to DC office for payment to the concerned press for publication of Notification under the erstwhile LA Act, 1894 in the local dailies in connection with the proposed land acquisition. **[Action: EE/PWD, Thoubal Divn & BO(Rev), DC Office, Thoubal]**;
- xi) Both the DGMs of Thoubal & Kakching Divisions were directed to ensure that the Division wise Target Collection fixed by the Managing Director, Manipur State Power Distribution Company Limited (MSPDCL) be fulfilled by them and the target fixed for mass regularisation drive for both the Divisions be completed at the earliest and compliance report/ATR be sent to the concerned authorities in time on a regular basis. **[Action : DGMs of TBL & KCG, MSPDCL]**.
- xii) DIO/NIC, Thoubal has been directed once again to ensure that the implementation of e-District Mission Mode Project in Thoubal District be expedited early by collecting all relevant/required data from all concerned Departments/Offices in the prescribed formats **[Action: DIO/NIC, Thoubal & all concerned DLOs]**;
- xiii) All Officers of the concerned Departments/Offices were advised to submit the data required to DIO/NIC, Thoubal in connection with the newly launched North Eastern District Resource Plan (NEDRP) project **[Action: DIO/NIC & all concerned DLOs]**;
- xiv) Project Director, BDOs/PO(MGNREGS), Thoubal and Kakching, Project Officer, MGNREGS, E.E.(DRDA) and all relevant concerned Officers were reminded once again to expedite utilization of the funds released under MG-NREGS and to expedite MIS updation to

- the maximum extent possible so as to enable to claim for the next release of fund. **[Action: PD, BDOs/POs of TBL & KCG, EE/DRDA, Project Officer (MG-NREGS)];**
- xv) As instructed before, the BDOs have been reminded once again to finalise & update the Permanent Waitlist of IAY Beneficiaries (if not completed till date) at the earliest without any further delay. They were also directed to upload IAY data on Awaassoft and complete the exercise at the earliest. **(Action: BDOs).**
- xvi) DSWO/Thoubal has been directed once again to ensure that the concerned beneficiaries under NSAP/MOAP etc receive their pensions and benefits in time. He should try to streamline release of funds/pension amounts to the Pensioners in time. **(Action: DSWO/TBL).**
- xvii) All Offices located within the Mini Secretariat Complex of Thoubal District should clear and pay their pending Electricity Bill independently and not by the DC Office. DGMs of MSPDCL of Thoubal & Kakching Blocks were directed to take up appropriate necessary action in this regard. **(Action: All concerned Officers located within the Mini Secretariat Complex of DC/Thoubal & DGMs of TBL & KCG, MSPDCL).**
- xviii) DSO (CAF & PD) has been directed to issue BPL Ration Cards to those persons living with HIV after proper verification and observing all due formalities. **[Action: DSO/CAF & PD, Thoubal]**
- xix) Addl. District Programme Manager (ADPM), RMSA, Thoubal was advised to co-ordinate with the ZEOs of Thoubal & Kakching Blocks, DYC/NYK, Thoubal & other concerned authorities for successful organisation of the Students Local Excursion for Secondary Students for the year, 2014-2015 under RMSA and Science Fair at the District Level under RMSA with the funds sanctioned by SIS, RMSA, Manipur. **(Action: DYC/NYK, Thoubal, ZEOs/TBL & KCG & ADPM/RMSA, Thoubal);**

6. Before concluding, DC/Thoubal informed all Officers present that the next DLOs Meeting will be held **on 4th April, 2015 at 11.00 A.M.** in the Conference Hall of DC/Thoubal.

7. The meeting ended with vote of thanks from the Chair.


(T. Ranjit Singh, IAS)
Deputy Commissioner/DM, Thoubal

Memo No. 12/129/DC(TBL)/98(Pt): / 335
Copy to:-

Thoubal, the 9th March, 2015

1. Secretary to the Hon'ble Chief Minister, Manipur.
2. Staff Officer to Chief Secretary, Govt. of Manipur.
3. Director General of Police, Manipur.
4. Addl. Chief Secretary (Election/Works), Govt. of Manipur.
5. Chief Electoral Officer, Manipur.
6. Principal Secretaries (Home/PHED/RD & PR/Health & FW/ Relief & DM), Govt. of Manipur.
7. Commissioners (Finance/Planning/Power), Govt. of Manipur.
8. Secretaries (Revenue/CAF & PD/Education-S/Science & Tech), Govt. of Manipur.
9. Special Secretaries (Social Welfare/IT), Govt. of Manipur.
10. DIG Range-II, Chandel & Thoubal stationed at Wangbal.
11. Superintendent of Police, Thoubal.
12. Director (Census Operation), Manipur.
13. Director (Education-Schools), Manipur.
14. Director (CAF & PD), Manipur.
15. Director, State Health Society, Manipur.
16. Director (Social Welfare), Manipur.
17. Director (Health Services), Manipur.
18. Director (Sc & Tech), Manipur.
19. Director (MARSAC), Manipur.

20. State Project Director, SSA, SMA, Manipur.
21. Managing Director, Manipur State Power Distribution Company Limited, Imphal.
22. ADM/PD, DRDA, Thoubal for information and necessary follow-up action on the decisions taken.
23. All SDOs/SDMs, Thoubal District.
24. Assistant Commissioner to DC/Thoubal District.
25. Chief Engineer (PWD), Manipur.
26. Chief Engineer (PHED), Manipur.
27. State Informatics Officer (NIC), Manipur, Imphal.
28. All BDOs, Thoubal District.
29. DIO (NIC), Thoubal with a request to upload the Minutes of the DLOs Meeting in the official website of the District.
30. DIO (Info), Thoubal.
31. All Project Officers, DRDA, Thoubal.
32. All other District Level Officers, Thoubal District for information and compliance


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33. SDC (HQ), DC's Office, Thoubal.

34. Relevant File/Guard File.

Copy also to:-

Hon'ble Adhyaksha, Thoubal Zilla Parishad, Thoubal.


(T. Ranjit Singh, IAS)

Deputy Commissioner/DM, Thoubal

ANNEXURE - A

List of the Officers present in the in District Level Officers Meeting held on 04-03-2015 under the Chairmanship of DC/Thoubal.

Sl. No.	Name of the Officer	Designation
1	K. Radhashyam Singh, IPS	SP/Thoubal
2	Shamim Ahmad Shah, MCS	SDO/Lilong
3	Th. Charanjeet Singh, MCS	SDO/BDO, Kakching
4	Ksh. Umananda Singh, MCS	SDO, Thoubal
5	Sanajaoba Khuraijam, IFS	DFO/Forest, Thoubal
6	L. Bobi Singh, MCS	BO/DC Office, Thoubal
7	M. Ingocha Singh, Jr. MCS	BO/DC Office, Thoubal
8	Bholanath Sharma, MFS	RO/Planning
9	L. Selungba Singh	DGM, MSPDCL, Kakching
10	L. Ibomcha Singh	E.E./PWD, Thoubal
11	Th. Gyareshwor Singh	Dist. Agri. Officer, Thoubal
12	Kh. Amuba Singh	ZEO/Thoubal
13	Y. Shanti Singh	DFO (Fisheries)/Thoubal
14	Y. Laksman Singh	DYC/NYK, Thoubal
15	Ch. Noyon Singh	DIO (Info)/Thoubal
16	Th. Nilakumar Singh	DSWO/Thoubal
17	L. Bimol Singh	DSO (Statistics), Thoubal
18	P. Viridhwaja Singh	DSO (CAF & PD), Thoubal

19	Th. Subhash Kumar Singh	DEO/Exchange, Thoubal
20	R.K. Jayantakumar Singh	DTO/Thoubal
21	S. Ranjitkumar Singh	D.O. (Horti & SC), Thoubal
22	T. Sanatomba Singh	Addl. DIO (NIC), Thoubal
23	Md. Tafsir Alam	A.E. IFCD-III/Thoubal
24	Kh. Dinesh Chandra Singh	A.E./TPD-IV, IFCD, Thoubal
25	N. Livingstone	A.E.-I, PHED, Thoubal
26	M. Gambhir Singh	AS & SO, Thoubal-I
27	A.Subol Singh	Sub-Registrar, Thoubal
28	Ng. Rajen Singh	(EE), for DFWO, Thoubal
29	N. Herangamba Singh	S.O. MI/Thoubal
30	Y. Bijayenti Devi	Supdt (Sericulture), Thoubal
31	Md. Mazid Sheikh	Dy. Manager, MSPDCL, Thoubal
32	N. Bhrigumni Singh	E.O (Dev.), Thoubal C.D. Block
33	B. Umeshwari Devi	Supdt. (Sports), Thoubal
34	N. Rajen Singh	Jr. A.A. for Treasury Officer, Thoubal
35	Md. Abdul Helim	Excise Office, Thoubal
36	Md. Habibulla	O.C/Fire Service, Thoubal
37	N. Raju Singh	S.O., PHED, Thoubal
38	T. Anita Devi	CDPO/ICDS, Thoubal
39	Y. Kumar Singh	P.O., DRDA, Thoubal
40	M. Renubala Devi	Supdt. ICDS, Kakching.
41	L. Manglem Singh	NMS, Medical, Thoubal
42	R.K. Pishak Singh	For, DCO, Thoubal

ANNEXURE – B

List of Officers found absent in District Level Officers Meeting held on 04-03-2015 under the Chairmanship of DC/Thoubal.

Sl. No	Name of the Officers	Remarks
1	Medical Supdt., Dist. Hospital, Thoubal	All these absentees Officers should attend the next DLOs meeting being held on 4th April, 2015 positively without fail.
2	Joint Director (Vety & AH), Thoubal	
3	A.C.T.C., Thoubal	
4	D.I. Lilong	
5	P.O., Adult Education, Thoubal	
6	District Weight & Measures Officer, Thoubal	

