

PROCEEDINGS OF THE REPUBLIC DAY CELEBRATION COMMITTEE MEETING HELD ON 05-01-2015 AT 11.00 A.M. IN THE CONFERENCE HALL OF DEPUTY COMMISSIONER, THOUBAL DISTRICT WITH SHRI KSH. LEMBA SINGH, MCS, ADDL. DEPUTY COMMISSIONER, THOUBAL IN THE CHAIR:

MEMBERS PRESENT:- AT ANNEXURE "A"

Shri Ksh. Lemba Singh, MCS, Addl. Deputy Commissioner, Thoubal welcomed the District Level Officers (DLOs) present in the meeting and wished all of them a very Happy and Prosperous New Year, 2015. He informed them that Shri T. Ranjit Singh, IAS, Deputy Commissioner, Thoubal is currently out of station for attending 1 (one) week-in-service training for IAS officer at NIFM, Faridabad. As such, Shri Lemba Singh, ADC/Thoubal has chaired the meeting.

2. Thereafter, ADC/Thoubal has initiated the discussion. He emphasized that the Republic Day Celebration, 2015 is a National function, which every District Level Officers are expected to participate at such functions without fail. Thereafter, he expressed his confidence that the Republic Day Celebration, 2015 will be a grand success in the District with the full co-operation and active participation from all concerned Officers serving in the District and the general public, social workers/leaders so that ensuing Republic Day Celebration, 2015 will be more colourful and observed in a very befitting manner than that of the last year's celebration. He informed further that the ensuing Republic Day Celebration-2015 will be celebrated at the BASU Ground, Khangabok as usual.

3. After a threadbare discussion and exchange of views and suggestions from amongst the Officers present and taking into consideration the likely allocation of funds to be received from the State Home Department, the tentative programme for the ensuing Republic Day Celebration, 2015 has been chalked out as per the programme given below. He requested the District Level Officers to give their maximum possible help and co-operation to make the Republic Day Celebration, 2015, a grand success. He made a sincere appeal to the Officers to ensure that the specific works assigned to them are executed properly in consultation with the ADM, Thoubal and SDC(HQ), DC's office, Thoubal.

PROGRAMME

Date :- 26-01-2015	Venue:- B.A.S.U. Ground, Khangabok.
Time :- 9:15 A.M.	: Parade forms up.
	: Chief Guest arrives and receives the General Salute.
	: Chief Guest inspects the Parade (in Gypsy)
	: Unfurling of National Flag accompanied by National Anthem.
	: Parade marches past the Saluting Dais.
	: Parade advances in Review Order.
	: Address by the Chief Guest.
	: Community Singing.
	: Band Display by 15 th Assam Rifles.
	: Prize Distribution.
	: VIP departs

Shankar

MORNING FUNCTION:

(A) Additional District Magistrate, Thoubal will be the over all in-charge of the arrangement of the function. He will liaise with various Departments/Offices to ensure that different tasks entrusted to different Departments/Offices are carried out properly well in time.

Action:- ADM, Thoubal.

(B) The SP/Thoubal will provide adequate security for both the days of function and rehearsals.

Action: SP/Thoubal.

2. Earmarking of the Site etc.:

(A) SP/Thoubal, SDO/Thoubal and EE(PWD)/Thoubal will earmark the sites for saluting base, erection of Pandals, contingents, approach road etc. on 21-01-2015 at 10:00 A.M.

Action:- SP/Thoubal, SDO/Thoubal and EE(PWD)/Thoubal.

(B) The AE (MI), Thoubal and EO(TMC)/Thoubal will carry out cleaning works of the place of function at BASU Ground, Khangabok well in time ahead of the observance of the function.

Action:- AE(MI)/Thoubal and EO(TMC)/Thoubal.

3. Erection of Pandals:

EE(PWD)/Thoubal will arrange for erection of Pandals for a capacity of about 700 persons. He may request Addl. Chief Secretary (Works), Chief Engineer (PWD), Imphal to provide sufficient manpower as well as fund for the purpose/works assigned to him. Improvement of approach road to BASU Playground will also be done by EE (PWD), Thoubal. Considering the unpredictable climate, EE (PWD), Thoubal is advised to erect the Pandal by C.G.I. sheet.

Action:- E.E.(PWD), Thoubal.

4. Parade:

(A) Contingents of parade will be drawn from the uniform services like 3rd IRB, Civil Police, Home Guards (Male & Female) and VDF, 2nd A.R., Commando Unit of Thoubal Police, Schools, Colleges and General Public. ADC/Thoubal also requested the DYK(NYK)/Thoubal and ZEO/Thoubal and ZEO/Kakching to arrange/send contingents for NGOs and Schools of the District respectively and their participation be confirmed on or before 18-01-2015 and the rehearsal to start from 19-01-2015 at 8:00 a.m. at BASU Ground. The numbers of Contingents have been decided as follows: 7 (seven) Contingents each of Girls & Boys from the Schools under ZEO/TBL, 4 (four) Contingents each of Girls & Boys from the Schools under ZEO/KCG, 2(two) Contingents each of Girls & Boys from the Schools under DI/Lilong, 2 (two) Contingents of Anganwadi Workers (one from Thoubal and the other from Kakching to be arranged by DPO/ICDS, 2 (two) Contingents of ASHA by CMO (one each from Thoubal & Kakching Block), 4(four) Contingents of NYK Youth Volunteers and Cultural troupes by DYK/NYK, one Contingent from YAS by DYASO, NYK to mobilize 3(three) Meira Paibis (one each to be arranged by SDOs of TBL, KCG & LIL in consultation with NYK) & NGOs.

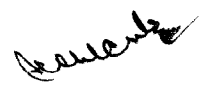
Action:- All SDOs, DYK(NYK)/TBL, ZEO/TBL & KCG, DPO(ICDS)/TBL, CDPO(ICDS)/TBL/KCG, CMO/TBL, DYA & SO/TB., DI/LIL .

(B) He informed that DC/Thoubal will convene a separate meeting of various security forces/CPMF & other related Officers located within Thoubal District on 14th January, 2015 at 11.00 A.M. to ensure that the Republic Day Celebration-2015 is observed successfully in the District without any disturbance from any quarter.

Action:- DC/Thoubal, SP/TBL & C.O. 2nd A.R., Thoubal

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- (C) The SP/Thoubal will organize full dress rehearsal of the parade on 24th January, 2015 at 9.15 A.M. at BASU Ground, Khangabok.
Action:- SP/Thoubal.
- (D) SDC(HQ), DC's Office, Thoubal will arrange refreshment for the contingents on both the days of rehearsal and on the day of function.
Action:- SDC(HQ), DC's Office, Thoubal.
- (E) SP/Thoubal will provide a Parade Commander and Police Contingents for Guard of Honour.
Action:- SP/Thoubal.
- (F) The Principal (ACTC), Thoubal will provide for erection and demarcation of the Dais. The DSO(CAF & PD), Thoubal will arrange one Truck along with one driver and fuel from 18-01-2015 onwards at DC's office for transportation of Dais. Platforms, Flag, Poles, Chairs etc. till the function is over.
Action:- DSO (CAF & PD), Thoubal and Principal(ACTC), Thoubal
- (G) DGM, MSPDCL, Thoubal will provide 700 nos. of Chairs and 8 Sofa Sets with Centre Tables and Carpets for the Celebration.
Action:- DGM, MSPDCL, Thoubal
- (H) BDO, Thoubal will arrange for one jute carpet and two blankets for Dais and adequate Centre Tables for V.I.P.s/Chief Guest etc.
Action:- BDO, Thoubal
- (I) The Erection of Welcome Gate will be done by BDO/Kakching and the same will be erected at the approach road to BASU Ground, Khangabok by tying up with SP/Thoubal for security reasons.
Action:- SP/Thoubal, BDO/Kakching.
- (J) SP/Thoubal will provide security round the clock at the place of function w.e.f. 23-01-2015 onwards till the function is over. He will provide security coverage during the rehearsal too.
Action:- SP/Thoubal.
- (K) E.E.(PHED), Thoubal will provide drinking water facilities and tankers near the place of function and mineral water with glasses for VIPs/Chief Guest enclosures. Drinking water will also be provided for both the days of rehearsal and function.
Action:- E.E.(PHED), Thoubal.
- (L) The Chief Medical Officer, Thoubal and Medical Superintendent, District Hospital, Thoubal will provide First Aid Team with adequate equipments, ambulance and medicines headed by one responsible Medical Officer, Nurses & other supporting staff at the celebration site on both the days of rehearsal and function.
Action:- CMO/Thoubal and Medical Supdt., Dist. Hospital, Thoubal.
- (M) The DIO(Information), Thoubal will arrange a proper P.A. System for the day of rehearsal and the day of function. He may obtain prior briefing from SP/Thoubal.
Action:- DIO(Information), Thoubal.
- (N) Shri N. Beikul Singh, UDC of DC's Office, Thoubal will arrange a flag pole, and rope etc.
- (O) DIO(Information), Thoubal will make necessary arrangement for conduct of the function on both the days of function as well as the full dress rehearsal.
Action:- SDC(HQ), DC's Office, TBL & DIO(Info), Thoubal.



- (P) SDO/TBL, SDC/HQ, BO/NSA, BO/Relief of DC's Office, Thoubal and DPO(ICDS), Thoubal will be the over all in-charge for the reception of VIPs/Chief Guest/Invitees and sitting arrangement of the morning function. They will ensure arrangement of the seat as per protocol.

Action:- SDO/Thoubal , SDC/HQ, SDC/NSA, SDC/Relief and CDPO(ICDS), Thoubal

- (Q) E.E.(IFCD-III), Thoubal will construct 2 nos. of urinal sheds at suitable place around BASU Ground, Khangabok well ahead of the rehearsal and day of function (latest by 23-01-2015).

Action:- E.E.(IFCD-III), Thoubal.

- (R) S.P., Thoubal will provide 2(two) Pilots/Guards at the Saluting Base.

Action:- SP/Thoubal.

- (S) The marking of the ground will be done by the SP/Thoubal. He is requested to arrange one Flag in-Charge for the day of function, who will ensure that the Tricolour is arranged correctly as per Flag Code.

Action:- SP/Thoubal.

- (T) Proper arrangement for the Unfurling of National Flag will be made by the S.P., Thoubal.

Action:- SP/Thoubal.

- (U) The DIO(Information), Thoubal will contact AIR, Imphal, DDK, Imphal and ISTV Channels for telecasting the REPUBLIC DAY CELEBRATION, 2015 in respect of Thoubal District. Photographs and Video recording of the function will be arranged by DIO(Info), Thoubal. Charges for hiring of the Videographer/ Photographer etc. will be borne by DIO(Info), Thoubal.

Action:- DIO(Info), Thoubal.

- (V) D.O.(Horti. & S.C.), Thoubal will provide 35 nos. of flower pots for decoration of the Saluting Base and adjoining areas. He will instruct his staff in detail for proper placement of the pots.

Action:- D.O. (Horti. & S.C.), Thoubal.

- (W) C.O., 2nd A.R., Thoubal will be requested to arrange a Band Party consisting of at least 13 (thirteen) persons and contingent for the purpose of rehearsal and the day of function as well as the Band Display which has been appreciated by the general public and all participants in the past.

Action:- C.O., 2nd A.R., Thoubal.

- (X) The decoration of the place of function will be done by the Thoubal Municipal Council, Thoubal by erecting Multi-Colour Flags in and around the place of function.

Action:- E.O. (TMC), Thoubal.

5. The E.Os, Thoubal Municipal Council / Kakching Municipal Council / Lilong Municipal Council / Wangjing Lamding Municipal Council / Yairipok Municipal Council are requested to fly the National Flags in the Shopping Establishment of the Municipal Councils of Thoubal, Kakching and Lilong as well as in their respective offices.

Action:- E.Os., TMC/KMC/LNP

6. All Government Office buildings in Thoubal District shall unfurl the National Flag after holding a befitting function on 26th January, 2015 in the morning.

Action:- All DLOs, Thoubal.

7. DGM, MSPDCL, Thoubal will arrange illumination of the DC's Office and Bungalow for 5(five) days from 23-01-2015 to 27-01-2015 with decoration bulbs.

Action:- DGM, MSPDCL, Thoubal

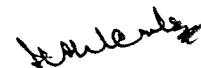
8. The printing of Invitation Cards, Certificates and arrangement for distribution thereof will be done by SDC(HQ), DC's Office, Thoubal. He should discuss with DC/Thoubal about the list of invitees.
Action:- SC(HQ), DC's Office, Thoubal.
9. **Decoration of Gypsy:**
O.C. (Fire Service), Thoubal will depute one Driver for the decorated Gypsy to be used by the Chief Guest for inspection of the March Past Contingents etc. He should ensure that the Gypsy does not have any problem during the inspection of the Parade by the Chief Guest, for which the concerned official of DC Office/Thoubal should be consulted well in time.
Action:- O.C., Fire Service, Thoubal.
10. ZEOs/TBL & KCG and NYC (NYK), Thoubal will arrange to depute a group of students/cultural team numbering about 20(twenty) boys and girls each for community singing and a cultural item at the parade ground. They will send the teams for the rehearsal and should ensure proper co-ordination with all concerned.
Action:- ZEO, Thoubal and NYC(NYK), Thoubal.
11. It was decided in the meeting that earmarking for the proper parking of Vehicles will be arranged by Inspector (Traffic), Thoubal & O.C., Thoubal P.S.
Action:- Traffic Inspector, Thoubal & O.C. Thoubal P.S.
12. List of the talented/meritorious/individuals/staff in various fields should be submitted to the DC Office, Thoubal for award of citation letter on or before 17th January, 2015 in recognition of their talented/dedicated/meritorious service (one staff only from each Department). Only the deserving Govt. Officers/officials should be recommended along with supporting documents and significant/tangible achievements. Such recommended staff shall be readily available to receive the certificates on the day of function. The recommending authorities should brief them properly.
13. District Level Officers should furnish the up to date list of the Officers of their respective Offices up to 2nd Class Gazetted Officers (including the Retired Officers) to DC office, Thoubal on or before 16th January, 2015 so as to enable to send the invitation cards well in time.

Action: All DLOs/Thoubal.

All District Level Officers are instructed to participate in the function without fail and they should also ensure that their respective Officers/Staff attend the National function without fail. Non attendance by any District Level Officer will be viewed seriously and necessary report for taking up appropriate disciplinary action will be intimated to their respective controlling authorities at Imphal with strong recommendation from the District Administration.

Lastly, ADC, Thoubal made a sincere appeal on behalf of the District Administration to all District Level Officers to attend the National function in time and give their maximum support and help in observing the Celebration in a grand successful manner.

The meeting ended with thanks from the Chair.



(Ksh. Lemba Singh)
Addl. Deputy Commissioner, Thoubal.

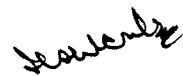
Memo No. 12/106/DC(TBL)/Vol.-V) /19
Copy to:-

Thoubal, the 5th January, 2014.

1. Secretary to H.E., the Governor of Manipur, Raj Bhavan, Manipur, Imphal.
2. Secretary to the Hon'ble Chief Minister, Manipur.
3. PPS to Deputy Chief Minister (Home), Manipur.
4. Staff Officer to Chief Secretary, Govt. of Manipur.
5. Addl. Chief Secretary (Works), Govt. of Manipur.
6. Principal Secretaries (Finance/Planning/Health & FW/Home/Edn-S/PHED/RD & PR/SW), Govt. of Manipur.
7. Commissioner (IPR/ MI), Government of Manipur.
8. Secretary (YAS/Revenue), Government of Manipur.
9. Addl. Secretary (Home), Government of Manipur.
10. Superintendent of Police, Thoubal District.
11. ADC/Addl. District Magistrate, Thoubal.
12. SDOs/SDMs, Thoubal, Kakching & Lilong.
13. AC to DC, DC Office, Thoubal.
14. Chief Engineer (PWD), Government of Manipur.
15. Chief Engineer (PHED), Government of Manipur.
16. Chief Engineer (Power), Govt. of Manipur.
17. Chief Engineer (MI), Manipur.
18. Director (IPR), Manipur.
19. Director (Health Services), Manipur.
20. ✓ DIO, NIC, Thoubal with a request to upload the aforesaid Minutes of the Meeting in the official website of Thoubal District for information of all concerned.
21. Secretary/President, B.A.S.U. Ground, Khangabok for information and necessary action.
22. All other concerned DLOs.....
23. Relevant file.

Copy also to:-

1. Commandant, 2nd Bn Assam Rifles, Thoubal.
2. Commandant, 3rd IRB, Khangabok, Thoubal.



(Ksh. Lemba Singh)
Addl. Deputy Commissioner, Thoubal.

ANNEXURE-A

List of the Officers present in the Republic Day, 2015 Celebration Committee Meeting held on 05-01-2015 under the Chairmanship of ADC/Thoubal:-

Sl. No.	Name of the Officer	Designation
1	Jogeshchandra Haobijam, IPS	C.O. 3 rd IRB, Thoubal
2	Shamim Ahmad Shah, MCS	SDO/Lilong
3	Th. Charanjeet Singh, MCS	SDO/ Kakching
4	Ksh. Umananda Singh, MCS	SDO/BDO, Thoubal
5	Sanajaoba Khuraijam, IFS	DFO (Forest), Thoubal
6	H. Sukumar Singh, Jr. MCS	BO/NSA, DC,s Office, Thoubal
7	M. Ingocha Singh, Jr. MCS	BO/NGO, DC's Office, Thoubal
8	Keisham Biju Singh, MFS	ATO/Thoubal
9	Dr. Md. Sallamat Ullah	Medical Supdt., Dist. Hospital, Thoubal
10	Dr. Kh. Homeshwar Singh	District Leprosy Officer, Thoubal
11	Dr. N. Jayantakumar Singh	DFWO , Thoubal
12	Dr. A. Halim Sheikh	Jt. Dir (Veterinary), Thoubal
13	N. Devananda Singh	E.E./TPD-IV/IFCD
14	Th. Gyaneshwor Singh	Dist. Agri Officer, Thoubal
15	Y. Laksman Singh	DYC/NYK, Thoubal
16	M. Shyamkishore Singh	Dist. Co-Operative Officer, Thoubal
17	L. Somorendro Singh	DSO (CAF & PD), Thoubal
18	Abdul Kayam Khan	DIO (NIC), Thoubal
19	N. Subadani Devi	Principal, ACTC, Thoubal
20	L. Selungba Singh	DGM, MSPDCL, Kakching
21	I.Purnimashi Devi	DYA&S, Thoubal
22	Ch. Noyon Singh	DIO (Information), Thoubal
23	Th. Subhash Kumar Singh	DEO(Exchange), Thoubal
24	L. Bimol Singh	DSO (Statistics)/ Thoubal
25	N. Satyavama Devi	DPO/ICDS, Thoubal
26	R.K. Sanatombi Devi	Election Officer, Thoubal
27	M. Gambhir Singh	AS&SO, Thoubal-I
28	L. Dilip Singh	D.I., Lilong
29	O. Jugindro Singh	AE/PWD, Thoubal
30	Y. Chaoba Singh	Manager, MSPDCL, Thoubal
31	L. Deven Singh	AE/PHED, Thoubal
32	Md. Tafsir Alam	AE/IFCD-III, Thoubal
33	N. Dhananjoy Singh	AI/Kakching
34	A.Ukindro Singh	AI/Kakching
35	Ak. Sanajaoba Singh	A.O (Sc), DO (H & SC), Thoubal
36	N. Herangamba Singh	S.O., MI, Thoubal
37	A.Mitanjoy Singh	S.O., IFCD-III, Thoubal
38	M. Riken Singh	For R.O. Planning.
39	H. Ibochou Singh	Supdt. i/c for DSO (Seri), Thoubal
40	Md. Habibulla	O.C/Fire Service, Thoubal
41	L. Manglem	NMS, Leprosy Cell, Thoubal
42	Md. Seraj Ahmed Khan	For Khansari Sugar Factory, Khangabok

ANNEXURE –“B”

List of Officers found absent in the Republic Day, 2015 Celebration Committee Meeting held on 05-01-2015 under the Chairmanship of ADC/Thoubal:

Sl. No	Name of the Officers	Remarks
1	ZEO/Thoubal	All these absentees Officers should attend the next DLOs meeting being held <u>on 4th February, 2014 positively without fail.</u>
2	DTO (Transport), Thoubal	
3	Dy. Supdt. of Excise, Thoubal	
4	Project Manager, Adult Education, Thoubal	
5	Asst. Controller, Weight & Measures, Thoubal	
6	GM (DIC), Thoubal	

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