

PROCEEDINGS OF THE INDEPENDENCE DAY CELEBRATION COMMITTEE MEETING HELD ON 04-08-2015 AT 11.00 P.M. IN THE CONFERENCE HALL OF DEPUTY COMMISSIONER, THOUBAL WITH SHRI T. RANJIT SINGH, IAS, DEPUTY COMMISSIONER, THOUBAL IN THE CHAIR:

MEMBERS PRESENT:- AT ANNEXURE "A"

Shri T. Ranjit Singh, IAS, Deputy Commissioner, Thoubal welcomed the District Level Officers present in the meeting. At the very outset, he expressed his sincere thanks to those concerned DLOs more particularly the ADC/ADM, SDOs/SDCs, District Police, EE/PHED, EE/IFCD, CMO/Thoubal etc, who have extended their maximum help, co-operation, assistance etc to mitigate the sufferings of those flood affected victims/families due to the unexpected massive floods occurred almost in the entire district. Thereafter, he informed that this DLOs meeting will focus on 2(two) important issues viz (i) Independence Day Celebration-2015 and (ii) Floods related issues.

He emphasized that the Independence Day Celebration, 2015 is a National function, which every District Level Officers are expected to participate at such functions without fail. He expressed his confidence that the Independence Day Celebration, 2015 will be a grand success in the District with the full co-operation from all concerned Officers serving in the District. He sought co-operation from all concerned so that Independence Day Celebration, 2015 will be more colourful and observed in a very befitting manner. However, he expressed his apprehension that due the massive floods occurred in the District, the celebration of Independence Day this year may not be upto the expected mark of the general public. As the condition of BASU Ground, Khangabok is not in a good condition due to the recent floods; he informed the Officers present that the venue of the Programme will be at **Mini Secretariat Complex, DC Office, Thoubal**, as done during Independence Day Celebration-2013.

After a threadbare discussion and exchange of views and suggestions from amongst the Officers present and taking into consideration the impact given by the recent floods and likely allocation of funds to be received from the State Government, the tentative programme for the ensuing Independence Day Celebration, 2015 has been chalked out as per the programme given below. He requested the District Level Officers to give their maximum possible help and co-operation to make the Independence Day Celebration, 2015, a grand success. He made a sincere appeal to the Officers to ensure that the specific works assigned to them are executed properly in consultation with the ADM, Thoubal and SDC(HQ), DC's office, Thoubal.

PROGRAMME

Date :- 15/08/2015 Venue:- Mini Secretariat Complex, DC's Office, Thoubal.

Time :- 9:15 A.M. : Parade forms up.
 : V.I.P. arrives and receives the General Salute.
 : V.I.P. inspects the Parade.
 : Hoisting of National Flag accompanied by National Anthem.
 : Parade Marches Past the Saluting Dais.
 : Parade Advances in Review Order.
 : Address by the V.I.P.
 : Cultural Dance: Various Troops.
 : Band Display by 2nd Assam Rifles.
 : Prize Distribution.
 : V.I.P. departs.



MORNING FUNCTION:

(A) Additional District Magistrate, Thoubal will be the over all in-charge of the arrangement of the function. He will liaise with various Departments/Offices to ensure that different tasks/assignments entrusted to different Departments are carried out properly in time.

Action:- ADM, Thoubal.

(B) The SP/Thoubal will provide adequate security for the day of function and rehearsals.

Action: SP/Thoubal.

4. Earmarking of the Site etc.:

(A) SP/Thoubal, SDO/Thoubal and EE(PWD)/Thoubal will earmark the sites for saluting base, erection of Pandals, contingents, approach road etc. on 08/08/2015 at 10:00 A.M.

Action:- SP/Thoubal, SDO/Thoubal and EE(PWD)/Thoubal.

(B) The EE/DRDA, AE(MI), Thoubal and EO(TMC)/Thoubal will carry out cleaning works of the place of function at **Mini Secretariat Complex, DC's Office, Thoubal** well in time ahead of the observance of the function.

Action:- EE (DRDA), AE(MI)/Thoubal and EO(TMC)/Thoubal.

5. Erection of Pandals:

EE(PWD)/Thoubal will arrange for erection of Pandals for a capacity of about 600 persons. He may request Addl. Chief Secretary (Works), Chief Engineer (PWD), Imphal to provide sufficient manpower as well as fund for the purpose/works assigned to him. Cleaning and improvement of approach road to **Mini Secretariat Complex, DC's Office, Thoubal** will also be done by EE (PWD), Thoubal. Considering the unpredictable climate, EE (PWD), Thoubal is advised to erect the Pandal by C.G.I. sheet.

Action:- E.E.(PWD), Thoubal.

6. Parade:

(A) Contingents of parade will be drawn from the uniform services like Civil Police, Home Guards (Male & Female) and VDF, 2nd A.R., Commando Unit Thoubal, Schools, Colleges and General Public. DC/Thoubal requested CO, 3rd IRB, Khangabok, Thoubal to send at least one contingent for the function. DC/Thoubal also requested the DYC(NYK)/Thoubal and ZEO/Thoubal and ZEO/Kakching to send contingents for NGOs and Schools of the District respectively and their participation be confirmed on or before 08/08/2015 and the rehearsal to start from 11-08-2015 at 8:00 a.m. at **Mini Secretariat Complex, DC's Office, Thoubal**. The numbers of Contingents have been decided as follows: 5(five) Contingents each of Girls & Boys from the Schools under ZEO/TBL, 3 (three) Contingents each of Girls & Boys from the Schools under ZEO/KCG, 2(two) Contingents each of Girls & Boys from the Schools under DI/Lilong, 2 (two) Contingents of Anganwadi Workers (one from Thoubal and the other from Kakching to be arranged by DPO(ICDS)/TBL and CDPOs (TBL & KCG), one Contingent of ASHA by CMO, two Contingents of NYK Youth Volunteers and Cultural troupes by DYC/NYK, one Contingent from YAS by DYASO.

Action:- CO, 3rd IRB, Khangabok ,All SDOs, DYC(NYK), ZEO/TBL & KCG, DPO(ICDS)/TBL, CDPOs/KCG & TBL, CMO/TBL, DYA & SO/TBL., DI/LIL .

(B) The SP/Thoubal will organize full dress rehearsal of the parade on 12th August, 2015 at 8:00 A.M. at **Mini Secretariat Complex, DC's Office, Thoubal**.

Action:- SP/Thoubal.



(C) SDC(HQ), DC's Office, Thoubal will arrange refreshment for the contingents on both days of rehearsal and on the day of function.

Action:- SDC(HQ), DC's Office, Thoubal.

(D) SP/Thoubal will provide a Parade Commander and Police Contingents for Guard of Honour.

Action:- SP/Thoubal.

(E) Principal (ACTC), Thoubal will provide for erection and demarcation of the Dais. The DSO (CAF& PD), Thoubal will spare a Truck along with a driver and fuel from 14/08/2015 onwards at DC's office for collection of Dais. Platforms, Flag, Poles, Chairs etc. till the function is over.

Action:- DSO (CAF & PD), Thoubal and Principal(ACTC), Thoubal

(F) DGM (MSPDCL), Thoubal will provide 600 nos. of Chairs and 7 (seven) Sofa Sets with Centre Tables and Carpets for the Celebration.

Action:- DGM (MSPDCL), Thoubal

(G) BDO, Thoubal will arrange for one jute carpet and two blankets for Dais and Centre Tables for V.I.P./Chief Guest etc.

Action:- BDO, Thoubal

(H) The Erection of Welcome Gate will be done by BDO/Kakching and the same will be erected at the approach road to **Mini Secretariat Complex, DC's Office, Thoubal** by tying up with SP/Thoubal for security reasons.

Action:- SP/Thoubal, BDO/Kakching.

(I) SP/Thoubal will provide security round the clock at the place of function w.e.f. 12/08/2015 till the function is over. He will provide security coverage during the rehearsal too.

Action:- SP/Thoubal.

(J) E.E.(PHED), Thoubal will provide drinking water facilities and tankers near the place of function and mineral water with glasses for VIP/Chief Guest enclosures. Drinking water will also be provided for the days of rehearsal and function.

Action:- E.E.(PHED), Thoubal.

(K) The Chief Medical Officer, Thoubal and Medical Superintendent, District Hospital, Thoubal will provide **First Aid Team** with adequate equipments, ambulance and medicines headed by one responsible Medical Officer and some Nurses at Mini Secretariat Complex, DC's Office, Thoubal on the day of rehearsal and function.

Action:- CMO/Thoubal and Medical Supdt., Dist. Hospital, Thoubal.

(L) The DIO (Information), Thoubal will arrange a proper P.A. System for the day of rehearsal and the day of function. He may obtain prior briefing from SP/Thoubal.

Action:- DIO (Information), Thoubal.

(M) Shri N. Beikul Singh of DC's Office, Thoubal will arrange a flag pole, and rope etc.

(N) DPO/ICDS, Thoubal will make necessary arrangement for conduct of the function on the day of function.

Action:- SDC(HQ), DC's Office, TBL & DPO(ICDS), Thoubal.

(O) SDC/HQ, SDC/NSA, DC's Office, Thoubal and DPO (ICDS), Thoubal will be the over all in-charge for the reception of VIP/Chief Guest/Invitees and sitting arrangement of the morning function. They will ensure arrangement of the seat as per protocol.

Action:- SDO/Thoubal , SDC/HQ, SDC/NSA and DPO(ICDS), Thoubal

(P) E.E.(IFCD-III), Thoubal will construct 2 (two) nos. of urinal sheds at suitable place around Mini Secretariat Complex, DC's Office, Thoubal well ahead of the rehearsal and day of function (latest by 11/08/2015).

Action: E.E.(IFCD-III), Thoubal.

(Q) S.P., Thoubal will provide 2(two) Pilots/Guards at the Saluting Base.

Action:- SP/Thoubal.

(R) The marking of the ground will be done by the SP/Thoubal. He is requested to arrange one Flag in-Charge for the day of function, who will ensure that the Tricolour is arranged correctly as per Flag Code.

Action:- SP/Thoubal.

(S) Proper arrangement for the Hoisting of National Flag will be made by the S.P., Thoubal.

Action:- SP/Thoubal.

(T) DIO(Information), Thoubal will contact AIR, Imphal, DDK, Imphal and ISTV Channels for telecasting the **INDEPENDENCE DAY CELEBRATION, 2015** in respect of Thoubal District. Photographs and Video recording of the function will be arranged by DIO(Info), Thoubal. Charges for hiring of the Videographer/ Photographer etc. will be borne by DIO(Info), Thoubal.

Action:- DIO(Info), Thoubal.

(U) D.O.(Horti. & S.C.), Thoubal will provide 35 nos. of flower pots for decoration of the Saluting Base and adjoining area. He will instruct his staff in detail for proper placement of the pots.

Action:- D.O. (Horti. & S.C.), Thoubal.

(V) C.O., 2nd A.R., Thoubal will be requested to arrange a Band Party (**consisting of at least 12 persons**) and contingent for the purpose of rehearsal and the day of function as well as Band Display.

Action:- C.O., 2nd A.R., Thoubal.

(W)The decoration of the place of function will be done by the Thoubal Municipal Council, Thoubal by erecting Multi-Colour Flags in and around the place of function.

Action:- E.O. (TMC), Thoubal.

7. The E.Os, Thoubal Municipal Council/ Kakching Municipal Council and all other Municipal Councils located in Thoubal District are requested to fly the National Flag in the Shopping Establishment of the Municipal Councils of Thoubal, Kakching and their respective places as well as in their respective offices.

Action:- E.Os., TMC/KMC & MCs

8. All Government Office buildings in Thoubal District shall unfurl the National Flag after holding a befitting function on 15th August, 2015-morning.

Action:- All DLOs, Thoubal.

9. DGM (MSPDCL), Thoubal will arrange illumination of the DC's Office and Bungalow for 5(five) days from 12/08/2015 to 16/08/2015 with decoration bulbs.

Action:- DGM (MSPDCL), Thoubal

10. The printing of Invitation Cards, Certificates and arrangement for distribution thereof will be done by SDC(HQ), DC's Office, Thoubal.

Action:- SC(HQ), DC's Office, Thoubal.

11. Decoration of Gypsy:

O.C. (Fire Service), Thoubal will depute one Driver for the decorated Gypsy to be used by the Chief Guest for inspection of the March Past Contingents etc. He should report to S.P./Thoubal for further direction.

Action:- O.C., Fire Service, Thoubal.

12. ZEOs/TBL & KCG and NYC (NYK), Thoubal will arrange to depute a group of students/cultural team numbering about 20(twenty) boys and girls each for community singing and a cultural item at the place of function. They will send the teams for the rehearsal and should ensure proper co-ordination with all concerned.

Action:- ZEO, Thoubal and NYC(NYK), Thoubal.

13. It was decided in the meeting that earmarking for the proper parking of Vehicles will be arranged by Inspector (Traffic) & O.C., Thoubal P.S.

Action:- Inspector (Traffic) & O.C., Thoubal P.S.

14. List of the talented/meritorious/individuals/staff in various fields should be submitted to the DC Office, Thoubal for award of citation letter on or before 08/08/2015 in recognition of their talented/dedicated/meritorious service (restricting to the most deserving one staff only from each Department except that of SP/Thoubal, IRB & MR). Such recommended staff shall be readily available to receive the certificates on the day of function. The recommending authorities should brief them properly.

15. District Level Officers should furnish the up to date list of the Officers of their respective Offices up to 2nd Class Gazetted Officers to DC office, Thoubal on or before 7th August, 2015 for sending of invitation cards for the function.

Action: All DLOs/Thoubal.

16. All District Level Officers are instructed to participate in the function without fail and they should also ensure that their respective Officers/Staff attend the National function without fail. Non attendance by any District Level Officer will be viewed very seriously and appropriate report for taking necessary action will be intimated to their respective controlling authorities at Imphal. Further, it is also instructed that all the District Level Officers should also attend the Patriot's Day Observation, 2015 to be observed on 13th August, 2015 at the Counting Hall of Deputy Commissioner Office, Thoubal without fail.

17. Lastly, DC, Thoubal made a sincere appeal to all District Level Officers to attend the National function in time and give their maximum support and help in observing the Celebration in a grand successful manner.

The meeting ended with thanks from the Chair.



(T. Ranjit Singh, IAS)

Deputy Commissioner, Thoubal.

Memo No. 12/129/DC(TBL)/98(Pt) /1093
Copy to:-

Thoubal, the 5th August, 2015.

- i) Secretary to the Hon'ble Chief Minister, Manipur.
- ii) PPS to Deputy Chief Minister (Home), Manipur.
- iii) Chief Secretary, Govt. of Manipur.
- iv) Addl. Chief Secretaries (Works/PHED), Govt. of Manipur.
- v) Principal Secretaries (Finance/Home /IPR), Govt. of Manipur.
- vi) Commissioner (Power), Govt. of Manipur.
- vii) Secretaries (Revenue/YAS/Edn-S), Government of Manipur.
- viii) Special Secretary (Home), Government of Manipur.
- ix) Chief Engineer (PWD), Government of Manipur.
- x) Chief Engineer (PHED), Government of Manipur.
- xi) General Manager (MSPDCL), Manipur, Imphal.
- xii) Director (Health Services), Manipur.
- xiii) All District Level Officers.....
- xiv) Relevant file.

Copy also to:-

Commandant, 2nd Assam Rifles, Thoubal.


(T. Ranjit Singh, IAS)
Deputy Commissioner, Thoubal.

ANNEXURE – A

List of the Officers present in the in District Level Officers Meeting held on 04-08-2015 under the Chairmanship of DC/Thoubal.

Sl. No.	Name of the Officer	Designation
1	K. Radhashyam Singh, IPS	SP/Thoubal
2	Jogeshchandra Haobijam, IPS	Comdt, 3 rd IRB, Thoubal
3	Ksh. Lemba Singh, MCS	ADC/ADM, Thoubal
4	Shamim Ahmad Shah, MCS	SDO/Lilong
5	Th. Charanjeet Singh, MCS	SDO/BDO, Kakching
6	Ksh. Umananda Singh, MCS	SDO/BDO, Thoubal
7	Sanajaoba Khuraijam, IFS	DFO (Forest), Thoubal
8	L. Bobi Singh, MCS	BO/DC Office, Thoubal
9	H. Sukumar Singh, Jr. MCS	BO/DC Office, Thoubal
10	M. Ingocha Singh, Jr. MCS	BO/DC Office, Thoubal
11	Bholanath Sharma, MFS	RO/Planning
12	Dr. N. Jayantakumar Singh	Chief Medical Officer, Thoubal
13	M. A. Samad	EE/PHED, Thoubal
14	L. Ibomcha Singh	EE/PWD, Thoubal
15	N. Devananda Singh	EE/TPD-IV, IFCD, Thoubal
16	L. Selungba Singh	DGM, MSPDCL, Kakching
17	I.Joibi Singh	DGM, MSPDCL, Thoubal

18	Dr. P. Gojendra Singh	Jt. Director (Veterinary), Thoubal
19	Th. Gyaneshwor Singh	Dist. Agri. Officer, Thoubal
20	Y. Shanti Singh	DFO (Fisheries)/Thoubal
21	Y. Shamu Singh	ZEO/Kakching
22	L. Bimol Singh	DSO (Statistics), Thoubal
23	Y. Raghmani Singh	GM (DIC), Thoubal
24	N. Subadani Devi	Principal, ACTC, Thoubal
25	Ch. Noyon Singh	DIO (Info)/Thoubal
26	Th. Nilakumar Singh	DSWO/Thoubal
27	T. Sanatomba Singh	Addl. DIO (NIC), Thoubal
28	L. Sumila Devi	DPO/ICDS, Thoubal
29	Th. Subhash Kumar Singh	DEO/Exchange, Thoubal
30	S. Ranjitekumar Singh	D.O. (Horti & SC), Thoubal
31	K. Sanaton Singh	Rice Breeder, Wangbal
32	M. Ranjeeta Devi	AS & SO, Thoubal-II
33	Ng. Somorendro Singh	EE (DRDA), Thoubal
34	A. Subol Singh	Sub-Registrar, Thoubal
35	M. Borchand Singh	A.E./IFCD-III, Thoubal
36	Md. Tafsir Alam	A.E./IFCD-III, Thoubal
37	Th. Surendra Singh	A.E. MI/Thoubal
38	T. Anita Devi	CDPO/ICDS, Thoubal
39	M. Memcha Devi	CDPO/ICDS, Kakching
40	A. Mitanjoy Sinfgh	S.O./IFCD-III, Thoubal
41	H. Devdas Singh	S.O./TPD-IV, IFCD, Thoubal
42	Md. Habibullah	OC/Fire Service, Thoubal
43	Md. Manouwar Ali	ARCS for DCO/Thoubal
44	B. Umeshwari Devi	Supdt. DYASO, Thoubal
45	P. Jamuna Devi	P.E.T., DYASO, Thoubal
46	W. Babu Singh	P.O.(AE), Thoubal
47	Kh. Muhindro Singh	P.O. DRDA, Thoubal
48	P. Sukumar Singh	DPM/SSA, Thoubal
49	W. Damu Singh	Acct. NYK, Thoubal
50	Md. Abdul Halim	Excise Deptt., Thoubal
51	Reena Chanu Moirangthem	LPO, DCPU, Thoubal

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