

PROCEEDINGS OF THE MEETING HELD ON 4th APRIL 2018 AT 11 AM IN THE CONFERENCE HALL OF THE DEPUTY COMMISSIONER, THOUBAL WITH SHRI LAISHRAM RADHAKANTA SINGH ,MCS , ADDITIONAL DEPUTY COMMISSIONER IN THE CHAIR

List of Officers present are appended as Annexure

As the Deputy Commissioner was busy with MR vaccination Campaign at Lilong, the meeting was chaired by ADC/ADM. At first the ADC welcomed all the officers present in the meeting, as he was new to the District he requested all the DLOs present to do self-introduction. After all had done, the agendas of the meeting were taken up for discussion and after detail deliberations the following decision were made.

1. KHONGJOM DAY CELEBRATION ON 23rd APRIL 2018:

ADC asked Branch Officer (Function) to read out the last year KHONGJOM DAY programme Schedule and allocation of work therein , which was followed by deliberations amongst the members present ,in the midst ADC called for any change that can be made/ suggestion/ and new input to be added therein for further improvement in the conduct of the function and also smooth review on 16th April,2018 accordingly EE/DRDA, SDO/TBL, EE/PHED, EE/PWD, Jt. DirectorVety, EO/TMC, DGM/MSPDCL, DYC(NYK),DYASO, etc share their views/ suggestion/ experience/ difficulties they faced in the last year. After detail deliberations it was decided by the house to have a separate meeting on 16 April, Monday tofinalise the detail programme, work allocation amongst DLOs/ Line deptconcern, where by all DLOS must be present without fail.

Action: All DLOS.DistAdm.

2.KHUNGGANG CHATSI PROGRAMME OF HON'BLE CHIEF MINISTER:

ADC informed the house that the Hon'ble Chief Minister through whatsapp had informed all the DCs/ SDOs/ Head of Dept on new programme of his Govt i.e. KHUNGGANG CHATSI, on this issue the ADC has directed all the Head of Dept /DLOs to identify new schemes /project that can be taken up for the welfare of the common people immediately & to prepared a write up for this and submitted to the ADC at the earliest preferably by Hand before 11 April 2018, and all DLOS should also be prepared for review meeting on this issue which may be held at any time, for this important line deptviz:- HOUSING,AGRICULTURE, FISHERY, HORTICULTURE ,VETY, MINOR IRRIGATION , CADA, PHED, MOBC, LABOUR DEPT , INDUSTRY will be important stakeholders.

d/c

Action: All DLOS

3. MISCELLANEOUS ISSUE:

After due discussion on the above two important agendas of the day the chair called for miscagendas from the members present in the meeting.

3.1 Updation of district website/nic:

NIC/Thoubal informed the house that the district website need to be updated for this he requested all the DLOS to submit their details/ particulars also informed to all DLOS that any information pertaining to their concern dept can be share in the website with prior approval of the Dist Administration.

Action:All DLOs .

3.2 Ground levelling inside mini-secretariat complex:

As there is lack of space for parking inside the mini-secretariat complex , it was decided that some portions of land inside the complex need levelling to create more space for parking, to carried out the work of levelling it was decided that EE/PWD in collaboration with any suitable agency will carried out the said work.

Action:EE/PWD.

3.3 Land record of Govt offices in the district:

ADC directed all the DLOS/ Head of Dept /Offices to look into whether the land for their office construction are with proper allotment from revenue dept or not , if not to apply for allotment at the earliest and kept a proper record of it, and also requested all the concern DLOs /head of dept/ offices to pay land revenue well in time.

Action:All DLOs .

The meeting ended with thanks from the chair.



Asst. Commissioner, Thoubal

Memo No.12/129/DC (TbI)/98/Pt-I

Thoubal, the 5th April 2018

Copy to:

1. The Staff Officer to Chief Secretary, Manipur.
2. The Superintendent of Police, Thoubal.
3. The Additional Deputy Commissioner, Thoubal.
4. The Sub-Divisional Officers, Thoubal/Lilong.
5. All District Level Officers of Thoubal District.
6. File.