

**GOVERNMENT OF MANIPUR
OFFICE OF THE DEPUTY COMMISSIONER/DM: THOUBAL**

**OFFICE MEMORANDUM
Imphal, the 19th March, 2016**

No.1/23/DC(TBL)/86(Pt-I) ¹⁷⁹ In pursuance of WT Message No.2/14/2015-RSI dated 18-03-2016 and in exercise of the powers conferred by the provision of Section 25 of the Negotiable Instruments Act 1881, General Administrative Department (GAD), Govt. of Manipur has issued Orders declaring 20 March (Sunday), 23 March (Yaoshang – 1st Day), 26 March (Yaoshang – 4th Day), 27 March (Sunday) and 28 March, 2016 (Halankar) as full working days for all Govt. Offices and Financial Institutions in Manipur. As such, the State Government has directed that all Govt. Officers/Officials/Bank Employees etc. should attend their respective offices as usual.

2. Further, in view of various time bound developmental works to be completed by all Offices/Departments before the close of the current Financial Year, 2015-2016, it is hereby notified for information of all concerned more particularly the Govt. Officers/Officials/Staff etc. that they should attend their offices in time and dispose of all such time bound and important files related to various developmental works. Non-compliance of the above directions will be viewed very seriously by the District Administration, Thoubal.

(T. Ranjit Singh)
Deputy Commissioner/DM,
Thoubal District

No.1/23/DC(TBL)/86(Pt-I):

Thoubal, the 19th March, 2016.

Copy to: -

1. Secretary to Hon'ble Chief Minister, Manipur.
 2. Staff Officer to Chief Secretary, Govt. of Manipur.
 3. Commissioners (GAD/Revenue), Govt. of Manipur.
 4. Superintendent of Police, Thoubal.
 5. Addl. District Magistrate, Thoubal.
 6. Project Director, DRDA, Thoubal.
 7. Chief Executive Officer, Thoubal Zilla Parishad.
 8. Sub-Divisional Officers, Thoubal, Kakching, Lilong & Waikhong. They should ensure compliance of the Govt. instruction and above instruction of DC/DM, Thoubal in their respective Sub-Divisions.
 9. Block Development Officers, Thoubal & Kakching CD Blocks.
 10. ✓ DIO, NIC, Thoubal District. He is requested to upload the above Office Memorandum in the District Website.
 11. All Sub-Deputy Collectors, Thoubal District.
 12. Branch Officer (Establishment), DC's Office, Thoubal.
 13. All Officers/Staff posted at DC's office, Thoubal.
 14. News Editors, AIR/DDK/ISTV/Impact TV, Imphal with a request to announce as special news item.
 15. Editors of all leading Newspapers with a request to publish the content of the aforesaid Office Memorandum as news item in their esteem Newspapers
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16. Shri Soibam Binoy Singh, AIR & DDK Correspondent, Thoubal District for information & necessary action.
 17. Notice Board.
 18. Guard file/Order Book.

Copy for information to:-

1. Adhyaksha, Thoubal Zilla Parishad, Thoubal.
2. **All District Level Officers posted in Thoubal District.**

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They are requested to inform their staff to comply with the above instructions/directions and take appropriate necessary action against the defaulting/delinquent officials/staff as deem fit under intimation to DC/Thoubal.

3. Chief Managers/Bank Managers of all Banks functioning in Thoubal District for kind information and compliance of the above mentioned Govt. instructions



(T. Ranjit Singh)
Deputy Commissioner/DM,
Thoubal District